



Briefing Sheet



Archery



This isn't just about firing an arrow at a yellow dot. Suitable for all ages, there are several enjoyable activities we like our young archers to do to develop their firing skills. Who knew you could make a pizza from firing an arrow? As of the start of 2020 we have brand new equipment and netting for campers to try out. We also accept any permitted leaders to instruct their group.

Age: 6+ (we have different bow sizes to suit the age)

Group size: No larger than 12 participants per hour

Clothing: Long sleeved shirt or Jumper preferably, no loose clothing, no baseball caps, no neckerchiefs, long hair to be tied back

Location: Next to the service team (Walters) Hut

Safety: Please follow the instructions of the instructor. A safety briefing is given to each group of participants at the start of each session. It is important that all the participants are at the Archery Field for this briefing. However, a leader is requested to help supervise the young people when not on the shooting line.

Instructors: This activity is run by our own instructors who run Archery Session to the Standards of the Archery GB Instructor award and to the rules of the Scout and Guide Associations.

Activity Risk Assessment		ARCHERY	
Date of Initial Assessment	20 th February 2008	Date of Initial Management Committee Approval	30 th January 2009
Latest assessment review	30 th July 2021	Review approved and issued by Management Committee	28 th August 2021
Signature	JP	Signature	PEC

Hazards	Existing Control Measures	Who is at Risk?	What has changed that needs to be thought about and controlled
To many people on the range. Participants waiting to shoot misbehaving	Stand behind waiting line. Ensure behavior is controlled. Group to provide adult to maintain control	Participants	
Tripping over on range	Tell people to walk not run. Check the ground for obstructions prior to starting session	Participants	
Ripping out of long hair	Tie it back	Participants	
Ripping out of earrings	Take out	Participants	
String hitting arm	Put on arm guards	Participants	
Hitting people on footpath	Keep eye on footpath (shout fast). Design of Archery range and provision of catch nets	Members of the public	Nets replaced for 2020 season
Third party injury	Bows and arrows locked away when not in use	Members of the public	
People near fence between workshop and gas tank	Ask them to move - shooters told only to shoot down the range	Campers	
People in woods	Ask them to move - shooters told only to shoot down the range	Campers	
Arrows going over net	Shooters told to shoot at targets	Horses and Cows	
Covid-19 Transmission due to contact between individuals and surfaces	All archery will be conducted in accordance with the guidance issued by Archery GB and adhere with social distancing guidelines. All participants and instructors will be encouraged to wear face coverings during the activity session however participants will need to remove coverings at shooting line. Sharing equipment will be minimized. Strict maintenance of hand hygiene will be required. Hand sanitizer should be provided by the group (not the campsite) and to be used before, during when appropriate, and after the session.	Everyone	
Covid-19 Transmission of infection	If a member of the group become unwell with suspected Covid symptoms, they are to be removed by isolation and managed by the group, awaiting collection from site. If a member of the staff become unwell with suspected Covid symptoms, they are to remove themselves and leave site promptly	Everyone	

A safety briefing is held for all those taking part at the start of each session, a responsible leader is asked to keep control of the group whilst at the waiting line. Once on the range the Field Marshall (person in charge of the archery session) takes responsibility for the Safety of both staff and young people.

The provided Field Marshall will be suitably trained and hold valid and in date permit for the activity being delivered, and to ensure safety and suitability of range before commencing session.

Reviewed: 30 th July 2021	By: Joe Putt
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