

Risk assessment

Name of activity, event, and location	Indoor Archery at East Goscote Scout Hall	Date of risk assessment	13/03/2022	Name of person doing this risk assessment	James Ellis
		Date of next review			
<p>What hazard have you identified? What are the risks from it?</p> <p>Too many people on the range. Participants waiting to shoot misbehaving.</p>	<p>Who is at risk?</p> <p>Participants</p>	<p>How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults?</p> <p>Waiting line set up. Safety briefing given at the start of the session. Participants told to remain behind the waiting line until told to come to the shooting line. Extra leader to control waiting participants. Those waiting told not to distract those at the shooting line.</p>	<p>Review & revise. What has changed that needs to be thought about and controlled?</p>		
<p>Tripping over on the range</p>	<p>Participants</p>	<p>Tell people to walk not run. Check the ground for obstacles before starting the session.</p>			
<p>Ripping out of long hair</p>	<p>Participants</p>	<p>Participants told to tie hair back.</p>			
<p>Ripping out of earring</p>	<p>Participants</p>	<p>Participants told to remove earrings.</p>			
<p>String hitting arm</p>	<p>Participants</p>	<p>Participants told to wear arm guards.</p>			
<p>Falling over when returning with arrows from target</p>	<p>Participants</p>	<p>Tell participants to walk not run and show the participants how to carry the arrows correctly.</p>			
<p>Third party injuries</p>	<p>Participants</p>	<p>Put archery equipment away when not in use.</p>			

You can find more information in the [Safety checklist for leaders and at scouts.org.uk/safety](https://www.scouts.org.uk/safety)

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What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Arrows hitting people entering hall through fire door	Visitors of the hall/other hall user	Use command "stop" and make sure the fire door is locked from the inside. Notice on the outside of the fire door.	
Arrows hitting people coming in from the garage door.	Other hall users	Archery netting across the back of the hall and blocking off the garage door to the hall. Only allowing access to the garage from outside.	
Arrows hitting people coming in the hall from the kitchen door.	Other hall users	Archery netting across the back of the hall. Blocking off kitchen door to the hall. Access to kitchen from the fire door in the kitchen only.	
Arrows hitting people entering in from the outside.	Participants/ other hall users	People waiting behind the waiting line and notices on the main hall doors and outer door warning archery in progress.	
Bow string breaks while archer at full draw.	Participants	Equipment inspected for damage prior to session commencement.	
Bow limb or riser fails whilst archer at full draw.	Participants	Equipment inspected for damage prior to session commencement specifically checking the limbs for splitting or delamination.	
Misfire, arrow falling or landing close to the shooting line	Participants	Full safety briefing to be given before shooting commences including briefing participants to leave arrows which fall over the shooting line. Demonstration of safe shooting given before participant shooting commences Perform an arrow length check on each participant before	

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		session to prevent overdrawing the bow.	
Collecting Arrows - walking into arrows in Target	Participants	Full safety briefing to be given before shooting commences. Demonstration of the correct way to collect arrows.	
Arrow rebounding	Participants/ spectators/ instructor	Correct range setup with correct distancing between the shooting line and target line.	
Covid 19	Participants/ spectators/ instructor	All participants to sanitise hands at the beginning and end of the session. Bows and arrows to be cleaned down before and after the session.	
Clothing	Participants / Instructor	No loose clothing, neckers to be removed. Long sleeves recommended.	
Training	Participants / spectators	Range controller has a valid Archery GB Instructor Award and holds a Scout Association Permit.	
First Aid	Participants/ spectators/ instructor	First aid kit available and First Aider on site. First Aider should not be the Range Controller.	
Injuries caused by being unwell and/or tiredness	Participants/ spectators/ instructor	Participants should not shoot if feeling unwell or very tired.	3

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